

REQUEST FOR QUOTATIONS

FOR

The Supply, Delivery, Testing and Commissioning of Diesel Tanker Trailer for Gam PV Plant

**Procurement Reference No: W/RFQ/CENO-
52/2024-2025/ENG**

**Procurement Office
CENORED
30 Frans Indongo Street
Otjiwarongo, Namibia
Tel: +264 67 314 178**

Letter of Invitation

Ref:

25 September 2024

Dear Prospective Bidder,

REQUEST FOR QUOTATIONS: The Supply, Delivery, Testing and Commissioning of Diesel Tanker Trailer for Gam PV Plant

CENORED invites you to submit your quotation for the works described in detail hereunder. Any resulting contract shall be subject to the terms and conditions referred to in the document and to the CENORED Procurement Policy.

Please prepare and submit your quotation in accordance with the instructions given below. For your information, the document comprises of the following sections:

Section I: Instructions to Bidders

Section II: Quotation Letter & Appendix to Quotation Letter

Section III: Specifications

Section IV: Pricing Schedule or Bill of Quantities

Section V: Specifications Compliance Sheet (If Applicable)

Section VI: General Conditions of Contract (GCC)

Section VII: Special Conditions of Contract (SCC)

Section VIII: Quotation Checklist

Section VIV: Contract Forms (template)

There will not be a compulsory site meeting although prospective bidders are advised to familiarise themselves with the site. No excuses will be entertained otherwise.

The contact person for technical enquiries is Ms Wilhelmina Kamati wkamati@cenored.com.na or Mr Stephen Kaluwa, skaluwa@cenored.com.na

For queries, on the bidding document (i.e. procurement related), please address them strictly in writing to *Mr. Tostao Shikongo* and emailed only to: vshikongo@cenored.com.na.

Yours faithfully,

Tostao Shikongo

SENIOR PROCUREMENT OFFICER

SECTION I: INSTRUCTIONS TO BIDDERS

1. Rights of Public Entity

CENORED reserves the right:

- (a) To split the contract as per the lowest evaluated cost per lot or per item and
- (b) To accept or reject any quotation or to cancel the quotation process and reject all quotations at any time prior to contract award.

2. Preparation of Quotations

You are requested to quote for the goods, services or works mentioned in Section III, by completing, signing (including initials on each page) and returning:

- (a) The Quotation Letter in Section II with its annex for Bid Securing Declaration, where applicable;
- (b) The Priced Activity Schedule or Bill of Quantity (BoQ) in Section IV;
- (c) The Specifications and Compliance Sheet in Section V; and
- (d) Any other attachment as deemed appropriate

You are advised to carefully read the complete Request for Quotations document, including the Special Conditions of Contract in Section VII, before preparing your Quotation. The standard forms in this document may be retyped for completion but the Bidder is responsible for their accurate reproduction. Failure to initial each page of this document leads to disqualification.

3. Validity of Quotations

The quotation validity period shall be **90 days** from the date of bid submission deadline.

4. Eligibility Criteria

To be eligible to participate in this Quotation exercise, you should submit the following documents:

- (a) Submit a certified valid company Registration Certificate;
- (b) Submit a valid original or certified good Standing Tax Certificate;
- (c) Submit a valid original or certified good Standing Social Security Certificate;
- (d) Submit signed Bid-securing Declaration;
- (e) Completed (100%) price schedule or BoQ.
- (f) Submit a reference letter/completion certificate of completed works

5. Bid Securing Declaration

Bidders are required to submit a Bid Securing Declaration for this procurement process.

6. Goods Delivery Period

2 Months

7. Sealing and Marking of Quotations

Quotations with values above N\$ 50 000 should be submitted in a single sealed envelope, clearly marked with the Procurement Reference Number, addressed to CENORED with the Bidder's name at the back of the envelope.

8. Submission of Quotations

The closing date for the quotations is **Tuesday, the 29th October 2024 at 10:00am** (Namibian time) **late quotations will be rejected.**

Electronic submissions/quotations will not be accepted.

Place of closing is:

The Quotation/Bid Box at the reception

CENORED Head Office

30 Frans Indongo

Otjiwarongo

9. Opening of Quotations

Quotations will be opened internally by CENORED immediately after the closing time referred to in section 8 above. A record of the opening results stating the name of the bidders, the amount quoted, the presence or absence of a Bid Securing Declaration, will be kept by the procurement office.

10. Evaluation of Quotations

CENORED shall have the right to request for clarifications in writing during evaluation. Offers that are substantially responsive shall be compared on the basis of adherence to specifications, evaluated cost, price validity, delivery period and subject to Margin of Preference where applicable, to determine the lowest evaluated quotation.

11. Technical Compliance

The Specifications and Compliance Sheet details the minimum specifications of the goods, services or works to be carried out. The specifications have to be met, but no credit will be given for exceeding the specifications.

12. Prices and Currency of Payment

Prices for the execution of goods, services or works shall be fixed in Namibian Dollars as quoted.

Quotations shall cover all costs of labour, materials, equipment, overheads, profits and all associated costs for performing the goods, services or works, and shall include all duties. The whole cost of performing the goods, services or works shall be included in the items stated, and the cost of any incidental items shall be deemed to be included in the prices quoted.

13. Margin of Preference

13.1. The applicable margins of preference and their application methodology are as follows: *N/A*

13.2. Bidders applying for the Margin of Preference shall submit, upon request, evidence of: *N/A*

14. Award of Contract

The Bidder having submitted the lowest evaluated responsive quotation and qualified to perform the goods, services or works shall be selected for award of contract. Award

of contract shall be by issue of a Purchase Order/Letter of Acceptance in accordance with terms and conditions contained in Section VI: Contract Agreement and General Conditions of Contract.

15. Notification of Award

CENORED shall after award of contract promptly inform the successful bidder of the award.

SECTION II: QUOTATION LETTER

[Complete this form with all the requested details and submit it the Priced Activity Schedule and documents requested above. A signature and authorisation on this form will confirm that the terms and conditions of the RFQ prevail over any attachments]. If your quotation is not authorised, it will be rejected

Quotation addressed to:	Procurement Office, CENORED Head Office, 30 Frans Indongo Street, Otjiwarongo
Procurement Reference Number:	W/RFQ/CENO-52/2024-2025/ENG
Subject matter of Procurement:	The Supply, Delivery, Testing and Commissioning of Diesel Tanker Trailer for Gam PV Plant

We offer to execute the Goods, Services or Works detailed in the Statement of Requirements, in accordance with the terms and conditions stated in your Request for Sealed Quotations referenced above.

We confirm that we are eligible to participate in this Quotation exercise and meet the eligibility criteria specified in Section 1: Instructions to Bidders.

We undertake to abide by the Conduct of Bidders and Suppliers as provided under the Public Procurement Act during the procurement process and the execution of any resulting contract.

We have read and understood the content of the Bid Security/Bid Securing Declaration attached hereto and subscribe fully to the terms and conditions contained therein. We further understand that this subscription could lead to forfeiture of the security amount / disqualification on the grounds mentioned in the Bidding Data Sheet where applicable.

The validity period of our Quotation is _____ days from the date of the bid submission deadline.

We confirm that the prices quoted in the Priced Activity Schedule are fixed and firm and will not be subject to revision or variation, if we are awarded the contract **prior to the expiry** date of the quotation validity.

Goods, Services or Works will commence *immediately* after date of issue of Purchase Order/ Letter of Acceptance.

Goods, services or works will be delivered or completed within _____ days from date of issue of Purchase Order/ Letter of acceptance.

Quotation Authorised by:

Name of Bidder		Company's Address and stamp	
Contact Person			
Name of Person Authorising the Quotation:		Position:	Signature:
Date		Phone No.:	

Appendix to Quotation Letter

BID SECURING DECLARATION
(Section 45 of Act) (Regulation 37(1) (b) and 37(5))

Date:

Procurement Ref No.:

To:

.....

I/We* understand that in terms of section 45 of the Act a CENORED must include in the bidding document the requirement for a declaration as an alternative form of bid security.

I/We* accept that under section 45 of the Act, I/we* may be suspended or disqualified in the event of

- (a) **A modification or withdrawal of a bid after the deadline for submission of bids during the period of validity;**
- (b) **Refusal by a bidder to accept a correction of an error appearing on the face of a bid;**
- (c) **Failure to sign a procurement contract in accordance with the terms and conditions set forth in the bidding document, should i/we* be successful bidder; or**
- (d) **Failure to provide security for the performance of the procurement contract if required to do so by the bidding document.**

I/We* understand this bid securing declaration ceases to be valid if I am/We are* not the successful Bidder.

Signed:

.....

Capacity of:

Name:

Duly authorized to sign the bid for and on behalf of:.....

Dated on _____ day of _____

Corporate Stamp:

[**Note:** In case of a joint venture, the bid securing declaration must be in the name of all partners to the joint venture that submits the bid.] **delete if not applicable / appropriate*



Republic of Namibia

Ministry of Labour, Industrial Relations and Employment Creation

Written undertaking in terms of section 138 of the Labour Act, 2015 and section 50(2)(D) of the Public Procurement Act, 2015

1. EMPLOYERS DETAILS

Company Trade Name:.....

Registration Number:.....

Vat Number:

Industry/Sector:

Place of Business:.....

Physical Address:.....

Tell No:.....

Email Address:.....

Postal Address:.....

Full name of Owner/Accounting Officer:.....

.....

Email Address:.....

2. PROCUREMENT DETAILS

Procurement Reference No.:.....

Procurement Description:

.....

3. UNDERTAKING

I, owner/representative
of

.....

hereby undertake in writing that my company will at all relevant times comply fully with the relevant provisions of the Labour Act and the Terms and Conditions of Collective Agreements as applicable.

I am fully aware that failure to abide to such shall lead to the action as stipulated in section 138 of the labour Act, 2007, which include but not limited to the cancellation of the contract/licence/grant/permit or concession.

Signature:

Date:

Corporate Stamp:

Please take note:

- 1. A labour inspector may conduct unannounced inspections to assess the level of compliance*
- 2. This undertaking must be displayed at the workplace where it will be readily accessible and visible by the employees rendering service(s) in relations to the goods and services being procured under this contract*

SECTION III: WORKS SPECIFICATIONS AND PERFORMANCE REQUIREMENTS

The specifications below detail the requirements of the goods or works to be supplied or carried out by the bidder should they be successful.

3.1 Background

Tsumkwe and Gam are powered through Mini Grids that use back-up Generators during the night or when there is no enough production from the PV plant. The Diesel supplied is currently delivered at Tsumkwe and then transported to Gam in containers. As this poses hazard during transportation, CENORED thus seek for the Supply, Delivery, Test and Commissioning of one (1) Double Axel 2000L Diesel tanker trailer that will be used for Diesel transportation from Tsumkwe to Gam.

3.2 PROJECT DESCRIPTION

3.2.1 PROJECT DESCRIPTION

The work to be carried out on the project comprises of the Supply, Delivery, Testing and commissioning of the following:

- Supply, Delivery, Testing and Commissioning of One (1) Double Axel 2000L Diesel Tanker Trailer for Gam PV Plant. The detailed specification are listed below

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No.	Description	Unit	Specification
1	Tank Capacity		
2	Volume	L	2000
3	Material		Steel (carbon steel, mild steel, or stainless steel), or Aluminum
4	Thickness	mm	4-6
5	Corrosion Resistance		Internal coating to protect against diesel corrosion
6	Shape		Cylindrical or elliptical for even fuel distribution and stability
7	Axles and Suspension		
8	Axle	ea	Double Axle, rated for 3-5 tons each.
9	Suspension		Leaf spring or air suspension for stability and ride comfort.
10	Brakes		Air or hydraulic brakes, preferably with ABS
11	Chassis/Frame		
12	Material:		High-strength steel or aluminum.
13	Design:		Reinforced with cross beams.
14	Landing Gear		Manual or hydraulic landing gear for parking stability
15	Tyres		
16	Type	ea	four (4) Heavy-duty radial tyres
17	Spare Tyre	ea	two (2) Mounted with bracket.
18	Pump and Dispensing System		
19	Pump Type	ea	Electric or manual diesel pump.
20	Flow Rate	LPM	>10 liters per minute (LPM).
21	Hose Length	ea	10-20 meters.
22	Nozzle		Automatic shut-off nozzle for safe fueling
23	Gauge Meters for Inlet and Outlet		
24	Inlet Gauge Meter		
25	Type	ea	Mechanical or digital gauge
26	Function: To measure the amount of diesel entering the tank, ensuring accurate loading.		
27	Display: Analog dial or digital readout for real-time fuel level and pressure.		
28	Location: Mounted near the inlet valve for easy access and reading during filling operations		
29	Outlet Gauge Meter		
30	Type	ea	Mechanical or digital gauge
31	Function: To measure the amount of diesel dispensed from the tank, ensuring accurate loading.		
32	Display: Analog or digital readout for real-time monitoring of fuel delivery.		
33	Location: Integrated into the outlet system, close to the pump and nozzle for monitoring during fuel transfer		
34	Coupling and Hitch		
35	Hitch Type:		Pintle or ball hitch.
36	Electrical System		12V or 24V, with connections for trailer lights and braking systems.
37	Safety Features		
38	Vents and Manholes: Pressure vacuum vents to prevent over-pressurization.		
39	Emergency Shut-Off Valve: To prevent leaks or spills.		
40	Fire Extinguisher: Mounted externally.		
41	Anti-Static System: Grounding system to prevent static build-up.		
42	Reflective Tape and Lights: For visibility during night transport.		
43	Additional Features		
44	Locking Mechanism: Secure access to fuel to prevent unauthorized use		
45	Mudguards: To protect against road debris		
46	Compliance and Certification		
47	Compliance and Certification		
48	Compliance for hazardous material transport.		
49	Spill Containment: Secondary containment or bunding.		

Contractors are hereby invited to submit a completed bill of quantity for all materials and labour costs concerning the Supply, Delivery, Testing and Commissioning.

3.2.2 DESCRIPTION OF SITE

The site is Gam. All materials and equipment to be supplied and/or installed under this contract shall be suitable for satisfactory operation and shall have prescribed characteristics under the following conditions:

- a) Site Conditions are as follows:
- i) Altitude : 1026m above sea level
 - ii) Ambient temperature range: 23.2°C (min) and 34°C (max)
 - iii) Relevant humidity : 53%
 - iv) Lightning : Severe (4-8 flashes/km²/yr)
 - v) Atmosphere : Sunny and Cloudy

3.3 SCOPE OF DELIVERY

- One (1) Complete Double Axle 2000L Diesel Tanker Trailer for Gam PV Plant as per specification listed.

3.4 RIGHTS OF WAY

The Contractor must not stray from the servitude. However, the Contractor shall, before entering onto any private property, inform or arrange with the owner or his legal representative of his intention to do so and shall make such arrangements with such owner or his legal representative as may be necessary to ensure free and unhampered entry to, and movement on or over the property concerned, for the duration of the construction of the line.

3.5 ANNEXURE

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Figure 1: Example of the Double Axel Diesel Tanker

1. The specifications of the goods and services to be supplied and delivered are in the bill of quantity (BoQ) attached as annexure 1;
2. Supplier to provide clear specifications in conformity of the requirements of each and every material to be to be supplied and delivered;
3. CENORED Procurement Policy will apply;
4. CENORED is not obliged to accept the lowest or any quotation. CENORED shall review the list of material offered by bidders and may select to procure only items that are cheaper from a group of responsive bidders. The decision to appoint any or all of the suppliers lies entirely with CENORED;
5. The supplier **MUST** provide at least one (1) reference indicating that they have successfully completed works of a similar nature. These details can be filled in the below table;

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Client	Description	Value of Works in N\$	Date
1.			
2.			
3.			
4.			

Please Note: A submission not accompanied by proof of relevant experience in the form of a *completion certificate or completion confirmation letter* will not be considered for award.

SECTION IV: ACTIVITY SCHEDULE

ALL SCHEDULES MUST BE COMPLETED.

SCHEDULES

SCHEDULE: PLANT / RESOURCES AVAILABLE

The Bidder must state below what construction plant and vehicles he can make available for this Contract.

Please indicate vehicle & machinery registration number.

Also, references if any to be listed -

DESCRIPTION, SIZE, CAPACITY	QUANTITY

N.B.

After award of the Contract, the Contractor must satisfy the Employer / Project Manager / Engineer that all the above construction plant and vehicles, or their equivalent, are on site at all times when required. The Contractor shall maintain all construction plant in good working order for the duration of the Contract.

The Contractor also undertakes to bring onto site without additional cost to the Employer, any additional construction plant which in the opinion of the Engineer is necessary to complete the Contract within the contract period.

Date: Company stamp:

Signature of Bidder:

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SCHEDULE: DELIVERY PERIOD

The bidder shall indicate below, the time required for the delivery of services tendered for -

Delivery Period (from date of ORDER)	_____ weeks
--------------------------------------	-------------

Date: Company stamp:

1. Signature of Bidder:

SCHEDULE: BILLS OF QUANTITIES

PREAMBLE TO THE BILL OF QUANTITIES

The bidder is advised to include all costs related to:

- i) Preliminaries and Generals Expenses for execution of project;
- ii) Material costs;
- iii) Labour costs.

This Provisional Bills of Quantities forms part of and must be read in conjunction with the Drawings, Specifications and Bid Documents, which documents contain the full descriptions of the work to be done and material and equipment to be supplied and installed, and unless otherwise described in the Provisional Bills of Quantities, reference should be made to the Drawings and Specifications for the full meaning of descriptions of work to be done and materials and equipment to be supplied in the contract.

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SECTION V: SPECIFICATIONS AND COMPLIANCE SHEET

[Bidders should complete columns C and D with the specifications and performance of the Goods, Services or Works offered. Also state “comply” or “not comply” and give details of any non-compliance/deviation to the specifications required. Attach detailed technical literature if required. Authorise the specifications offered in the signature block below]

The Supply, Delivery, Testing and Commissioning of Diesel Tanker Trailer for Gam PV Plant					
No.	Description	Unit	Specification	Specification Met	Specification Not Met
1	Tank Capacity				
2	Volume	L	2000		
3	Material		Steel (carbon steel, mild steel, or stainless steel), or Aluminum		
4	Thickness	mm	4-6		
5	Corrosion Resistance		Internal coating to protect against diesel corrosion		
6	Shape		Cylindrical or elliptical for even fuel distribution and stability		
7	Axles and Suspension				
8	Axle	ea	Double Axle, rated for 3-5 tons each.		
9	Suspension		Leaf spring or air suspension for stability and ride comfort.		
10	Brakes		Air or hydraulic brakes, preferably with ABS		
11	Chassis/Frame				
12	Material:		High-strength steel or aluminum.		
13	Design:		Reinforced with cross beams.		
14	Landing Gear		Manual or hydraulic landing gear for parking stability		
15	Tyres				
16	Type	ea	four (4) Heavy-duty radial tyres		
17	Spare Tyre	ea	two (2) Mounted with bracket.		
18	Pump and Dispensing System				
19	Pump Type	ea	Electric or manual diesel pump.		
20	Flow Rate	LPM	>10 liters per minute (LPM).		
21	Hose Length	ea	10-20 meters.		
22	Nozzle		Automatic shut-off nozzle for safe fueling		
23	Gauge Meters for Inlet and Outlet				
24	Inlet Gauge Meter				
25	Type	ea	Mechanical or digital gauge		
26	Function: To measure the amount of diesel entering the tank, ensuring accurate loading.				
27	Display: Analog dial or digital readout for real-time fuel level and pressure.				
28	Location: Mounted near the inlet valve for easy access and reading during filling operations				
29	Outlet Gauge Meter				
30	Type	ea	Mechanical or digital gauge		
31	Function: To measure the amount of diesel dispensed from the tank, ensuring accurate loading.				
32	Display: Analog or digital readout for real-time monitoring of fuel delivery.				
33	Location: Integrated into the outlet system, close to the pump and nozzle for monitoring during fuel transfer				
34	Coupling and Hitch				
35	Hitch Type:		Pintle or ball hitch.		
36	Electrical System		12V or 24V, with connections for trailer lights and braking systems.		
37	Safety Features				
38	Vents and Manholes: Pressure vacuum vents to prevent over-pressurization.				
39	Emergency Shut-Off Valve: To prevent leaks or spills.				
40	Fire Extinguisher: Mounted externally.				
41	Anti-Static System: Grounding system to prevent static build-up.				
42	Reflective Tape and Lights: For visibility during night transport.				
43	Additional Features				
44	Locking Mechanism: Secure access to fuel to prevent unauthorized use				
45	Mudguards: To protect against road debris				
46	Compliance and Certification				
47	Compliance and Certification				
48	Compliance for hazardous material transport.				
49	Spill Containment: Secondary containment or bunding.				

SECTION VI: GENERAL CONDITIONS OF CONTRACT AND CONTRACT AGREEMENT

Any resulting contract shall be placed by means of a Purchase Order/Letter of Acceptance and shall be subject to the General Conditions of Contract (GCC) for the Procurement of Services (Ref. **G/RFQ-GCC**) available on the website of Procurement Policy Unit (<http://www.mof.gov.na/procurement-policy-unit>) except where modified by the Special Conditions below.

SECTION VII: SPECIAL CONDITIONS OF CONTRACT

The following Special Conditions of Contract (SCC) shall supplement and / or amend the General Conditions of Contract (GCC). Whenever there is a conflict, the provisions herein shall prevail over those in the GCC.

GCC 1.1(h)	The Purchaser is: CENORED
GCC 1.1 (m)	The Project Site(s)/Final Destination(s) is/are: GAM
GCC 4.2 (a)	The meaning of the trade terms shall be as prescribed by Incoterms. If the meaning of any trade term and the rights and obligations of the parties hereunder shall not be as prescribed by Incoterms, they shall be as prescribed by: The latest Incoterms.
GCC 4.2 (b)	The edition of Incoterms shall be the latest version as published.
GCC 8.1	For notices, CENORED address shall be: Attention: Mr. Tostao Shikongo: Senior Procurement Officer,30 Frans Indongo street, Otjiwarongo For the supplier: _____
GCC 10.2	The rules of procedure for arbitration proceedings pursuant to GCC Clause 10.2 shall be as follows: In the case of a dispute between CENORED and a Supplier who is a national of Namibia, the dispute shall be referred to the President of the Law Society of Namibia for the appointment of an arbitrator. The rules of the adjudication or arbitration shall be in accordance with the laws of Namibia. <u>The seat of arbitration shall be in Windhoek, Namibia.</u> The decision of the arbitrator shall be final and binding upon the Parties

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	<p>and, to the extent permitted by law, shall not be subject to appeal to any court or tribunal of any kind, provided however, that any Party may take any action in any court of competent jurisdiction to enforce the arbitrator's decision, including its award in respect of the costs of arbitration.</p> <p>Each Party shall bear its own costs and the costs of the arbitration shall be borne equally by the Parties, unless the arbitrator decides otherwise.</p>
<p>GCC 13.1</p>	<p>Details of Shipping and other Documents to be furnished by Suppliers are:</p> <p><i>(a) For imported Goods supplied on the basis of delivery to warehouse-Delivery Duty Paid (DDP):</i></p> <p>Upon or before delivery of the Goods, the Supplier shall notify the Purchaser in writing and deliver the following documents to the Purchaser:</p> <ul style="list-style-type: none"> (i) Two copies of the packing list identifying contents of each package; (ii) One original of the manufacturer's or Supplier's Warranty certificate covering all items supplied (if applicable) (iii) One original of the Supplier's Certificate of Origin covering all items supplied; (iv) The procurement-specific documents required for delivery/payment purposes. <p><i>(b) For goods from local manufacturers:</i></p> <ul style="list-style-type: none"> (i) One original and two copies of the Supplier's invoice, showing Purchaser, the Procurement Reference number, Goods' description, quantity, unit price, and total amount. Invoices must be signed in original and stamped with the company stamp; (ii) Two copies of the packing list identifying contents of each package; (iii) Other procurement-specific documents required for delivery/payment purposes.
<p>GCC 15.1</p>	<p>The prices charged for the Goods supplied and the related Services performed shall not be adjustable.</p>
<p>GCC 16.1</p>	<p>The method and conditions of payment to be made to the Supplier under this Contract shall be as follows:</p>

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	(i) On Acceptance: The Contract Price of Goods or Services rendered shall be paid within thirty (30) days of receipt of the Goods/Services upon submission of an invoice (showing Purchaser's name; the Procurement Reference number, description of payment and total amount, signed in original, stamped or sealed with the company stamp/seal) supported by the Acceptance Certificate issued by the Purchaser.
GCC 16.4 (b)	Local Suppliers shall be paid in Namibian dollars only. The prices shall not be adjustable to fluctuation in the rate of exchange.
GCC 16.5	Not applicable (NA)
GCC 18.1	A Performance Security shall Not be required
GCC 18.3	Performance Security shall be denominated Namibian Dollars (N/A)
GCC 18.4	Discharge of the Performance Security shall take place: As indicated in sub clause GCC 18.4
GCC 23.2	The packing, marking and documentation within and outside the packages shall be: Not applicable (NA).
GCC 24.1	The insurance coverage shall be as specified in the Incoterms.(DDP)
GCC 25.1	Responsibility for transportation of the Goods shall be as specified in the Incoterms <i>delivery</i> duty paid.
GCC 26.1	The inspections and tests shall be: In accordance with section 3 of the technical specifications
GCC 26.2	The Inspections and tests shall be conducted at: As per the list of works requested
GCC 27.1	The liquidated damages shall be: N/A
GCC 27.1	The maximum amount of liquidated damages shall be-Not applicable.
GCC 28.3	The period of validity of the Warranty shall be: As per the manufacturer's warranty standards For purposes of the Warranty, the place(s) of final destination(s) shall be: As stated above
GCC 28.5	The period for repair or replacement shall be 14 days .

SECTION VIII: QUOTATION CHECKLIST SCHEDULE

The following shall be used by the bidder and checked to confirm submission of the requested documents. Please also refer to the disclaimer below.

Description	Attached	Not Attached
Quotation letter		
Bid Securing Declaration		
Mandatory Eligibility Documents:		
(a) a valid certified company Registration Certificate;		
(b) a valid certified/original good Standing Tax Certificate;		
(c) a valid certified/original good Standing Social Security Certificate;		
(d) a valid certified copy of Affirmative Action Compliance Certificate or proof from Employment Equity Commissioner stating otherwise.		
(e) The supplier MUST provide at least one (1) reference indicating that they have successfully completed works of a similar nature accompanied by proof of relevant experience in the form of a completion certificate or completion confirmation letter		
(f) Specification and Compliance Sheet (Specifications detailing the requirements met by the offered trailer) – this will form part of the technical evaluation		
(g) Complete Priced Activity Schedules\ BoQ		

Disclaimer: *The list defined above is meant to assist the Bidder in submitting the relevant documents and shall not be a ground for the bidder to justify its non-submission of major documents for its quotation to be responsive. The onus remains on the Bidder to ascertain that it has submitted all the documents that have been requested and are needed for its submission to be complete and responsive. Failure to submit mandatory documents shall lead to disqualification.*

Section IV. Contract Forms

1. Contract Agreement

[The successful Bidder shall fill in this form in accordance with the instructions indicated]

THIS CONTRACT AGREEMENT is made

the [*insert:*] day of [*insert:*], [*insert:*].

BETWEEN

- (1) CENORED Pty Ltd , having its principal place of business at *30 Frans Indongo Street, Otjiwarongo* (hereinafter called “the Purchaser”),

and
- (2) [*insert name of Supplier*], a company incorporated under the laws of [*insert: country of Supplier*] and having its principal place of business at [*insert: address of Supplier*] (hereinafter called “the Supplier”).

WHEREAS the Purchaser invited bids for certain Goods and related services, viz., *The Supply, Delivery, Testing and Commissioning of Diesel Tanker Trailer for Gam PV Plant* and has accepted a Bid by the Supplier for the supply of those Goods and Services in the sum of **N\$.....** (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall constitute the Contract between the Purchaser and the Supplier, and each shall be read and construed as an integral part of the Contract:
 - (a) This Contract Agreement
 - (b) Special Conditions of Contract
 - (c) General Conditions of Contract
 - (d) Technical Requirements (including Schedule of Requirements and Technical Specifications as specified in the BoQ)
 - (e) The Supplier’s completed Bid document and Price Schedules
 - (f) Drawings or data sheets (where applicable)
 - (g) The Purchaser’s Notification of Award/Purchase Order

3. This Contract shall prevail over all other Contract documents. In the event of any discrepancy or inconsistency within the Contract documents, then the documents shall prevail in the order listed above.
4. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the Goods and Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
5. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods and Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of Namibia on the day, month and year indicated above.

For and on behalf of the Purchaser

Signed: _____

in the capacity of _____

in the presence of _____

For and on behalf of the Supplier

Signed: _____

in the capacity of _____

in the presence of _____

The Supply, Delivery, Testing and Commissioning of Diesel Tanker Trailer for Gam PV Plant					
No.	Description	Unit	Specification	Rate	Amount
1	Tank Capacity				
2	Volume	L	2000		
3	Material		Steel (carbon steel, mild steel, or stainless steel), or Aluminum		
4	Thickness	mm	4-6		
5	Corrosion Resistance		Internal coating to protect against diesel corrosion		
6	Shape		Cylindrical or elliptical for even fuel distribution and stability		
7	Axles and Suspension				
8	Axle	ea	Double Axle, rated for 3-5 tons each.		
9	Suspension		Leaf spring or air suspension for stability and ride comfort.		
10	Brakes		Air or hydraulic brakes, preferably with ABS		
11	Chassis/Frame				
12	Material:		High-strength steel or aluminum.		
13	Design:		Reinforced with cross beams.		
14	Landing Gear		Manual or hydraulic landing gear for parking stability		
15	Tyres				
16	Type	ea	four (4) Heavy-duty radial tyres		
17	Spare Tyre	ea	two (2) Mounted with bracket.		
18	Pump and Dispensing System				
19	Pump Type	ea	Electric or manual diesel pump.		
20	Flow Rate	LPM	>10 liters per minute (LPM).		
21	Hose Length	ea	10-20 meters.		
22	Nozzle		Automatic shut-off nozzle for safe fueling		
23	Gauge Meters for Inlet and Outlet				
24	Inlet Gauge Meter				
25	Type	ea	Mechanical or digital gauge		
26	Function: To measure the amount of diesel entering the tank, ensuring accurate loading.				
27	Display: Analog dial or digital readout for real-time fuel level and pressure.				
28	Location: Mounted near the inlet valve for easy access and reading during filling operations				
29	Outlet Gauge Meter				
30	Type	ea	Mechanical or digital gauge		
31	Function: To measure the amount of diesel dispensed from the tank, ensuring accurate loading.				
32	Display: Analog or digital readout for real-time monitoring of fuel delivery.				
33	Location: Integrated into the outlet system, close to the pump and nozzle for monitoring during fuel transfer				
34	Coupling and Hitch				
35	Hitch Type:		Pintle or ball hitch.		
36	Electrical System		12V or 24V, with connections for trailer lights and braking systems.		
37	Safety Features				
38	Vents and Manholes: Pressure vacuum vents to prevent over-pressurization.				
39	Emergency Shut-Off Valve: To prevent leaks or spills.				
40	Fire Extinguisher: Mounted externally.				
41	Anti-Static System: Grounding system to prevent static build-up.				
42	Reflective Tape and Lights: For visibility during night transport.				
43	Additional Features				
44	Locking Mechanism: Secure access to fuel to prevent unauthorized use				
45	Mudguards: To protect against road debris				
46	Compliance and Certification				
47	Compliance and Certification				
48	Compliance for hazardous material transport.				
49	Spill Containment: Secondary containment or bunding.				
50					
51	Sub-Total: Complete Double Axle 2000L Trailer as per specification listed 1 to 49				
52	Add 15% VAT				
53	Total				